

**MINUTES OF THE ENTERPRISE PARTNERSHIP BOARD (HSP)
TUESDAY, 5 MAY 2009**

Present: Niall Bolger (Chair), Cllr Kaushika Amin (Vice Chair), Leo Atkins, Yolande Burgess, Rod Cullen, Marc Dorfman, Paul Head, Gary Ince, Martha Osamor, Joann Parsons-Cook, Nick Powell, Naeem Sheikh, Michael Thompson.

In Attendance: Maria Fletcher, Patrick Jones, Ambrose Quashie, Martin Tucker.

LC105. APOLOGIES

Apologies for absence were received from Cllr Pat Egan, Ita O'Donovan (Chair), Juneed Asad and John Egbo. Niall Bolger took the Chair for the duration of the meeting in the absence of the Chief Executive.

LC106. URGENT BUSINESS

There were no items of urgent business.

LC107. DECLARATIONS OF INTEREST

There were no declarations of interest.

LC108. MINUTES

An amendment was requested to LC97: Enterprise Commissioning Prospectus, to read 'which covered the Area Based Grant (ABG) allocation for **2009-11**'.

RESOLVED:

That subject to the above amendment, the minutes of the meeting held on 9th March 2009 be confirmed as a correct record.

LC109. APPOINTMENT OF CHAIR FOR 2009/10

Dr. Ita O'Donovan was nominated and seconded as Chair for 2009/10.

RESOLVED:

That Ita O'Donovan be appointed Chair of the Enterprise Partnership Board for 2009/10.

LC110. APPOINTMENT OF VICE-CHAIR FOR 2009/10

Cllr Kaushika Amin was nominated and seconded as Vice-Chair for 2009/10.

RESOLVED:

That Cllr Kaushika Amin be appointed Vice-Chair of the Enterprise Partnership Board for 2009/10.

LC111. APPOINTMENT OF REPRESENTATIVE TO THE HARINGEY STRATEGIC PARTNERSHIP FOR 2009/10

Cllr Kaushika Amin was nominated and seconded.

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RESOLVED:

That Cllr Kaushika Amin be appointed as the representative from the Enterprise Partnership Board to sit on the Haringey Strategic Partnership Board for 2009/10.

LC112. CONFIRMATION OF TERMS OF REFERENCE AND MEMBERSHIP FOR 2009/10

The Board received a report setting out proposed terms of reference and membership for the Enterprise Partnership Board for 2009/10.

The Board requested that reference to the Voluntary Sector Compact be incorporated into the terms of reference and that further consideration be given to disseminating information from the Board following the reduction in voluntary sector membership of the Board. In addition, it was requested that further consideration be given to mechanisms of linking RSLs into the work of the Board.

The Board agreed to invite Reed in Partnership to become a full member of the Board as the local Pathways to Work provider, but emphasised the importance of Board members being rigorous in making any declarations of interests especially in relation to allocation of ABG funds.

In relation to membership, it was requested that further work be undertaken to determine the named London Development Agency (LDA) representative to sit on the Board and be considered at the next meeting.

RESOLVED:

- That the terms of reference of the Board for the new municipal year be agreed, subject to reference to the Voluntary Sector Compact.
- That the membership of the Board for the new municipal year be agreed.
- That Reed in Partnership be invited to become a full Board member.

LC113. ENTERPRISE COMMISSIONING PROSPECTUS

The Board received a report setting out recommended projects to be funded under the Enterprise Commissioning Prospectus, covering the Board's ABG allocation for 2009/10 and 2010/11. The Prospectus was agreed at the March 2009 meeting of the Board and published on 10 March 2009, with a closing date set for applications of 3 April 2009.

The Board were advised of heavy oversubscription against the £2.145m of funds available, with 86 applications received, totalling £10.1m. Applications were technically scored by the Economic Regeneration team and approved by the Enterprise Board Appraisal Panel. The Board were advised that a number of projects had been scaled down to fit within the programme and funds available and that a series of reserve projects and a contingency fund of 10% had been established. The Board were advised of the necessity of a second round of funding to fill gaps in allocations in the current round.

The Board expressed concern regarding the relatively low scoring of projects in comparison to the maximum score available. The Board were advised that low scores

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often reflected the large scope of some of the applications submitted, which were then subsequently focused down to fit in with the structure of the identified programme. The Board requested that further consideration be given to the scoring process for allocations in future years, including setting thresholds and tolerance levels to ensure the scoring system was meaningful. The organisation of a series of training days for prospective applicants to be run throughout the year was proposed to provide assistance with the submission of bids and to facilitate high scoring of applications.

Concerns were also raised regarding the use of prior knowledge of the perceived capacity of companies to deliver projects by the Economic Regeneration team during the selection process. The Board requested consideration be given to developing a policy to provide a framework for the potential scaling down of projects for future funding allocations to avoid determination on an arbitrary basis. Explicit reference should also be incorporated into the Prospectus providing guidance to applicants regarding the scale of projects to reduce the necessity for scaling down.

Concerns were expressed regarding the town centre projects and the level and scope of outputs demanded. Confirmation was provided that organisations to be funded served as advocacy organisations for town centres and that additional work was undertaken in relation to town centres in addition to ABG funded approaches. The Board requested that selection criteria for town centre projects be evaluated for the next set of allocations and that the Town Centre strategy be considered as part of the Board workplan.

RESOLVED:

- That the recommended projects be progressed as the basis of the ABG 2009-11 programme.
- That the Economic Regeneration team contact all applicants to inform them of decisions and commence contract/delivery plan negotiations with recommended projects.
- That the Appraisal Panel would reconvene to consider any appeals against decisions.
- That the Economic Regeneration team undertake a review of the Enterprise Commissioning Prospectus and associated processes and that the Board receive a report to a future meeting as a basis for developing policies for the next funding allocations.

LC114. APPROACHES TO SUPPORTING INCAPACITY BENEFIT CLAIMANTS INTO SUSTAINED EMPLOYMENT

The Board received a presentation from Rod Cullen, Area Manager, Work and Learning Services at St Mungo's, setting out approaches to facilitating getting marginalised people back into work. The Board were advised that St Mungo's offers 14 Employment, Training and Education projects for homeless clients, centred around three primary programmes: Putting Down Roots, Bricks and Mortar and Job Coaching. The programmes are funded from a variety of sources including central government, the charity arm of St Mungo's and the LDA and Learning and Skills Council (LSC). The Board were advised that achievements under the programmes were measured on a London wide basis.

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RESOLVED:

The Board noted the presentation.

LC115. LOCAL AREA AGREEMENT REFRESH

The Board received a verbal update in relation to the Local Area Agreement (LAA) refresh and were advised that the targets for NI 153 and 171 had been confirmed with an option for renegotiation next year should the economic situation not improve.

The Board were advised that negotiations remained outstanding in relation to revising the Incapacity Benefit Stretch target via removal of the barriers preventing the Haringey Guarantee from engaging with people on mainstream programmes. The revised target would be split into two parts although obtaining approval for this from DWP prior to submission to CLG was still outstanding due to personnel changes. The Board requested that the matter be escalated as a matter of urgency and an update provided at the next meeting of the Board.

RESOLVED:

- That the verbal update be noted.
- That the issue regarding the renegotiation of the incapacity benefit stretch target be escalated via formally writing to DWP and GOL to seek a resolution and that an update be provided at the next meeting of the Board.

**LC116. PERFORMANCE MANAGEMENT EXCEPTION REPORT -FOURTH QUARTER
2008/09**

The Board received the above report updating on performance in relation to LAA targets for the fourth quarter 2008/09. The Board were further updated that performance against NI 117 (number of 16-18 year olds not in education, employment or training) had increased to 7.4% as of March 2009, but remained below the 2008/09 target and the stretch target level.

RESOLVED:

- That the Board note the report.

LC117. ENTERPRISE BOARD RISK REGISTER

The Board received a report on the Enterprise Board Risk Register as part of the agreed six monthly update. The Board noted the increase in likelihood of the inherent risks identified for the two employment stretch targets and new business registration rate target from medium to high and subsequent increase in controls in place as a consequence of the current economic climate.

In response to concerns regarding the impact of inherent and residual risk for EP2 data quality remaining high, confirmation was provided that the monitoring service was scheduled to go out for re-tender.

RESOLVED:

- That the Board note the report.

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LC118. TACKLING WORKLESSNESS UPDATE

The Board received an update report on progress in the main programmes tackling worklessness in the borough including the Haringey Guarantee, Families into Work and the North London Pledge. The Board noted the increase in number of registrations and the launch of the Haringey Guarantee Employer Zone in February 2009.

Meetings are ongoing with the LDA and NLSA regarding the potential expansion of the North London Pledge programme. The Board enquired as to the feasibility of developing an MAA (Multi Area Agreement) related to worklessness but were advised that an approach in relation to MAAs had yet to be formalised.

RESOLVED:

- That the Board note the report.

LC119. BUSINESS AND ENTERPRISE UPDATE

The Board received a report providing an update on business and enterprise activities funded through the ABG. The Board noted the inaugural meeting of the Haringey Business Board had been scheduled for 11th June 2009 and the Wood Green Business Forum on 4th June.

RESOLVED:

- That the report be noted.

LC120. NEW ITEMS OF URGENT BUSINESS

There were no new items of urgent business.

LC121. ANY OTHER BUSINESS

- The Board were updated regarding the extra £3 billion resources allocated under the Chancellor's Budget to support 'back to work' initiatives. Special focus would be on a Future Jobs Fund to offer support for 18-24 year olds who reach 12 months unemployed by providing guaranteed jobs, training or work placements. Official guidance is scheduled to be produced this month, with the formal bidding process starting in summer and delivery anticipated for autumn 2009.
- The Board were advised of submission of a joint NHS and Council bid under the 'Fit for Work' funding programme on behalf of the HSP.

LC122. DATES OF FUTURE MEETINGS

The Board noted the dates of future meetings.

Niall Bolger

Chair (Interim)